

WASATCH

waste management district

WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held February 4, 2009 at 5:00 p.m. in the large conference room, Wasatch Integrated Waste Management District Administrative Offices, 1997 East 3500 North, Layton, Utah.

Conducting: Board Chair, Commissioner John Petroff, Davis County

ADMINISTRATIVE CONTROL BOARD PRESENT:

Board Chair, Commissioner John Petroff, Davis County	Councilmember Tony London, Morgan
Vice-Chair, Mayor Neka Roundy, Kaysville	Mayor Shanna Schaefermeyer, North Salt Lake
Sec/Treasurer, Councilmember Sid Creager, Morgan County	Mayor Brent Petersen, South Weber
Commissioner Louenda Downs, Davis County	Mayor Dan Gotchy, Sunset
Mayor Ron Russell, Centerville	Councilmember Alan Clark, Syracuse
Mayor Don Wood, Clearfield	Mayor James Behunin, West Bountiful
Mayor Mitch Adams, Clinton	Mayor Erik Craythorne, West Point
Mayor Scott Harbertson, Farmington	Councilmember Rick Earnshaw, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Commissioner Bret Millburn, Davis County	Mayor Steve Curtis, Layton
Mayor Todd Stevenson, Fruit Heights	

STAFF PRESENT:

Nathan Rich, Executive Director
David Van De Graff, Controller
Preston Lee, Landfill Manager
Juli McIntosh, Recorder

STAFF EXCUSED:

VISITORS:

Holly Ward, Layton City citizen
Joe Dougherty, Deseret News

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Davis County Clipper, Morgan County News, and Standard Examiner newspapers on January 30, 2009. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board and posted at Wasatch Integrated Waste Management District Administrative Offices on January 30, 2009.

Welcome

Chairman, John Petroff excused Commissioner Millburn and Mayors Curtis and Stevenson. He welcomed Mayor Erik Craythorne, recently appointed Mayor of West Point, to his first Administrative Control Board Meeting. Mayor Craythorne replaced Mayor Petroff, newly elected Davis County Commissioner.

Chairman John Petroff welcomed all board members, staff, and visitors to the meeting.

Minutes Approval

Chairman Petroff presented the November 5, 2008 minutes to the board for approval.

Upon motion duly made and seconded, minutes for the November 5, 2008 board meeting minutes were approved. Voting in favor of said motion was unanimous.

Director's Report

Mr. Nathan Rich presented operations reports for November and December 2008 and January 2009. He discussed overall District performance, specifically how waste is handled by the District. He reported on the District's overall landfill diversion rate of 49 percent for calendar year 2008 and summarized additional waste types diverted.

Mr. Rich presented graphs plotting District trends over the past eight years. He discussed total waste received, trends at each facility, and steam sales.

Mayor Don Wood commented on a recent tour of District and Air Force facilities. He said that the visiting four-star general was impressed with the renewable energy provided by the landfill gas system and waste to energy facility.

Mr. Rich discussed landfill operations, to include increased usage of landfill facilities and popularity of products for sale. A traffic study is currently underway to determine if changes in traffic flow would improve customer service at the landfill.

In response to a board member's question, Mr. Rich explained that the District's current recycling efforts (recycle bins placed around the county) are expensive and not very efficient. He discussed the possibility of improved recycling facilities at the landfill, expanded green waste recycling, and expansion of the give and take area.

Councilmember Alan Clark commented on the pending legislative bill, which would mandate cities implement a recycling program.

Commissioner Louenda Downs said that citizens in the south end of the county had expressed to her their frustration at having to drive to Layton to deposit household recyclables.

Mr. Rich reported on the 2008 annual emission report and certification, which contained no instance of deviation from the facility's air quality permit. This accomplishment is a first in the history of the facility and is a substantial achievement considering that emissions from the facility are monitored on a continuous basis.

Mr. Rich complimented and acknowledged staff responsible for operating the energy recovery facility for their accomplishment.

Mr. Rich congratulated landfill personnel for 13 years without a lost time accident.

In response to a question, Mr. Rich said that the District's Worker's Compensation insurance policy is reviewed annually. He added that the experience modifier changes annually, based on a blended average of both facilities.

Mr. Rich reminded board members that a recycling information sheet he had distributed via e-mail was also attached to the Director's Update for their convenience.

He also discussed the 3rd quarter 2008 recycling report for the Woods Cross curbside recycling program as provided by Waste Management and a technical memorandum prepared by CH2MHill as part of the strategic planning work they are completing for the District.

Councilmember Rick Earnshaw stated that curbside recycling program was so popular that some citizens from his city have requested a second recycling can.

Mr. Rich mentioned that the market for recyclables has dropped drastically, corresponding with the nation's economic downturn. However, there is a place for recycling in an integrated waste system although the cost for processing is high, at \$150 to \$300 per ton.

Mayor Shanna Schaefermeyer asked about the status of the pilot program for green waste recycling.

Mr. Rich explained that Fruit Heights had recently mailed a survey to citizens asking for comments on green waste recycling. He was hopeful that many Fruit Heights residents would eliminate their second garbage can once they began using a green waste can.

There was additional discussion regarding the logistics of implementing a green waste program, including extending the life of the landfill by diverting green waste to the green waste recycling facility and improving waste to energy facility operations by reducing green waste processed through that facility.

Councilmember Clark expressed interest in implementing a green waste recycling program in Syracuse.

The District requested and received costs information for a survey by Dan Jones & Associates to be conducted within Davis County. The survey could be used to determine actual Davis County opinion and level of education regarding curbside recycling, green waste recycling, waste to energy, and other issues of interest. The estimated cost of the survey is approximately \$12,000. Mr. Rich directed board members to a copy of the proposal attached to the Director's Update.

After some discussion, board members agreed that over sampling of certain cities within the District would not be necessary.

In response to several questions, Mr. Rich said that the survey would assist in determining interest in recycling, the level of citizen education regarding District facilities, and the amount citizens are willing to pay for recycling services.

After additional discussion, Mayor Ron Russell made a motion to proceed with the Dan Jones survey on recycling. The motion was seconded by Commissioner Downs.

Voting in favor of said motion were Chairman Petroff, Councilmember Tony London, Mayor Neka Roundy, Mayor Schaefermeyer, Councilmember Sid Creager, Mayor Brent Petersen, Commissioner Downs, Mayor Dan Gotchy, Mayor Russell, Mayor Wood, Councilmember Alan Clark, Mayor Erik Craythorne, Mayor Scott Harbertson, and Councilmember Earnshaw. Voting against said motion were Mayor Mitch Adams and Mayor James Behunin.

Mr. Rich reported that The District completed purchase of approximately 40 of property adjacent to and west of the landfill from Mr. Haven Barlow. The land will be used as buffer against future development along the west side of the landfill.

Committee Meetings were last held on January 27 and 28, 2008. Committee meetings are next scheduled for February 24 and 25, 2009. The next regularly scheduled Board meeting is on May 6, 2009.

Financial Report

Mr. Van De Graff gave a report of disbursements for November and December 2008 and January 2009. There were 479 disbursements during the months of November, December, and January totaling \$6,472,756.56. Checks over \$10,000 for the months of November, December, and January totaled \$5,947,756.56 and represented 92 percent of total disbursements.

Mr. Van De Graff asked if there were any questions regarding disbursements. There were none.

Upon motion duly made and seconded, disbursements were approved. Voting in favor of said motion was unanimous.

Mr. Van De Graff reviewed financial statements for the period ending December 31, 2008. Halfway through the fiscal year, revenues are at 49 percent; expenses are at 48 percent. Councilmember Clark asked why interest was not trending with the budget.

Mr. Van De Graff said it is due to the drop in interest rates.

Mr. Van De Graff reviewed the Statement of Net Assets. Additionally, he reported receipt of a letter from the Utah State Auditor's Office stating that the District's budget is in substantial compliance with state requirements.

Mayor Behunin asked if the Districts' closure escrow is fully funded.

Mr. Van De Graff explained that the escrow account contains funds in excess of the current year to date liability on the balance sheet, but that the total closure liability was not covered by the escrow.

Committee Business

Budget and Finance Committee

Mayor James Behunin presented Resolution 09-01, Authorizing Pick Up of Member Contribution to the Utah Retirement Plan.

Mr. Van De Graff explained the Utah State Auditor's Office requires a resolution stating the District's responsibility regarding member contribution to the Utah Retirement Plan.

Upon motion duly made and seconded, Resolution 09-01 was approved. Voting in favor of said motion was unanimous.

Government Relations Committee

Councilmember Tony London presented Resolution 09-02, Resolution Authorizing the Executive Director to Execute a License for Hill Air Force Base Allowing Access to District Property for Limited Purposes. The Air Force has requested access to District property for the purposes of installing and maintaining a groundwater monitoring well and to conduct groundwater and soil testing in connection with the groundwater monitoring.

Mr. Larry Jenkins, attorney for the District, mentioned an error in the resolution wording.

Upon motion duly made and seconded, Resolution 09-02 was approved, with corrections. Voting in favor of said motion was unanimous.

Operations Committee

Mayor Erik Craythorne presented Resolution 09-03, Amending the Personnel Policies of the District.

The resolution eliminates Columbus Day as a District holiday and adds the day after Thanksgiving as a holiday. The policy also adds a holiday before or after Christmas Day if Christmas falls on a Tuesday or Thursday.

Upon motion duly made and seconded, Resolution 09-04 was approved. Voting in favor of said motion was unanimous.

Other Business

Chairman Petroff updated board members on the status of the county resolution allowing Bountiful City to withdraw from the District those areas within the District and subject to District fees. He said the resolution had passed and appropriate paperwork had been submitted to the state.

He also updated board members on a recent presentation by a company promoting plasma arc incineration. He said the process is very expensive.

There was no additional business.

Adjournment

A motion was made to adjourn the Administrative Control Board meeting. The motion was seconded and the board meeting was adjourned at 6:25 p.m.



Commissioner John Petroff, Board Chair



Nathan Rich, Executive Director