

WASATCH

waste management district

WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held May 6, 2009 at 5:00 p.m. in the large conference room, Wasatch Integrated Waste Management District Administrative Offices, 1997 East 3500 North, Layton, Utah.

Conducting: Board Chair, Commissioner John Petroff, Davis County

ADMINISTRATIVE CONTROL BOARD PRESENT:

Board Chair, Commissioner John Petroff, Davis County
Vice-Chair, Mayor Neka Roundy, Kaysville
Commissioner Louenda Downs, Davis County
Mayor Don Wood, Clearfield
Mayor Mitch Adams, Clinton
Mayor Scott Harbertson, Farmington
Mayor Todd Stevenson, Fruit Heights

Councilmember Tony London, Morgan
Mayor Shanna Schaefermeyer, North Salt Lake
Mayor Brent Petersen, South Weber
Councilmember Alan Clark, Syracuse
Mayor James Behunin, West Bountiful
Mayor Erik Craythorne, West Point
Councilmember Rick Earnshaw, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Commissioner Bret Millburn, Davis County
Mayor Ron Russell, Centerville
Sec/Treasurer, Councilmember Sid Creager, Morgan County

Mayor Steve Curtis, Layton
Mayor Dan Gotchy, Sunset

STAFF PRESENT:

Nathan Rich, Executive Director
David Van De Graff, Controller
Kathy Hammerle, Scale House Supervisor
Juli McIntosh, Recorder

STAFF EXCUSED:

VISITORS:

Diane Meppen, Dan Jones & Associates
Joe Dougherty, Desert News
Cathy Lee, Wasatch Integrated (retired)

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Davis County Clipper, Morgan County News, and Standard Examiner newspapers on April 30, 2009. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board and posted at Wasatch Integrated Waste Management District Administrative Offices on April 30, 2009.

Welcome

Chairman John Petroff welcomed all board members, staff, and visitors to the meeting.

Chairman Petroff recognized recently retired District employee, Cathy Lee. He thanked her for 16 years of loyal service to the District. Mr. Rich acknowledged Ms. Lee's substantial contribution to the District and presented her with a certificate of appreciation and gift certificate.

Chairman Petroff proceeded with agenda items requiring consent due to the number of board members leaving early.

Financial Report

Mr. Van De Graff gave the report of disbursements for February, March, and April 2009. There were 460 disbursements during the months of February, March, and April totaling \$1,863,408.57. Checks over \$15,000 for the months of February, March, and April totaled \$1,150,644.21 and represented 62 percent of total disbursements.

Mr. Van De Graff discussed the check to the Utah State Tax Commission for \$21,904.30 for sales tax revenue due the state for the years 2004 through 2007.

Mr. Van De Graff asked if there were any questions regarding disbursements. There were none.

Upon motion duly made and seconded, disbursements were approved. Voting in favor of said motion was unanimous.

Mr. Van De Graff reviewed financial statements for the period ending March 31, 2009. Revenues were at 73 percent, expenses at 68 percent. Revenues are behind slightly, primarily due to falling interest rates.

Mr. Van De Graff reviewed the Statement of Net Assets. Net assets are currently just over \$63 million.

In response to a question, Mr. Van De Graff explained that lease revenue is up due to the sale of crops on property leased in Box Elder County.

Committee Business

Budget and Finance Committee

Mayor James Behunin presented Resolution 09-04, Amending Operating and Capital Budget for Fiscal Year 2009.

Mr Nathan Rich presented to board members copies of the amended budget, explaining that the amount discussed at committee meetings had been increased due to additional, necessary repairs at the waste to energy facility. He pointed out that amending the budget also includes modifying the Capital Budget for the purchase of \$40,000 in automated containers to support the pilot green waste collection and recycling project in Fruit Heights City.

Mayor Scott Harbertson asked if the District had implemented a policy regarding additional District cities participation in green waste recycling and purchase of collection containers.

Mr. Rich said that he was recommending that the District provide containers to Fruit Heights City as part of the pilot program. District contribution toward additional cities participating has not been determined and would be at the Board's discretion.

Upon motion duly made and seconded, Resolution 09-04 was approved. Voting in favor of said motion was unanimous.

Mayor James Behunin also presented Resolution 09-05, Adopting a Tentative Budget for Fiscal Year Ending June 30, 2010. This resolution also sets a time and place for the Public Hearing to be held June 3, 2009 in conjunction with the June Board Meeting.

Upon motion duly made and seconded, Resolution 09-05 was approved. Voting in favor of said motion was unanimous.

Minutes Approval

Chairman Petroff presented the February 4, 2009 minutes to the board for approval.

Upon motion duly made and seconded, minutes for the February 4, 2009 board meeting were approved. Voting in favor of said motion was unanimous.

Public Opinion Survey

Diane Meppen, Dan Jones & Associates, presented preliminary results of the public opinion telephone survey conducted by Dan Jones & Associates for the District. The survey will assist in evaluating public perception and knowledge of District facilities and the District in general.

Based on survey answers, Ms. Meppen made a few observations about District residents; many residents are not aware of the Household Hazardous Waste and Green Waste Recycling services offered by the District, a large percentage of residents support some type of recycling and would utilize additional recycling drop off sites, and city newsletters are one of the most effective ways to communicate with residents. Additionally, most residents are satisfied with the cost of waste disposal.

In response to board member questions, Ms. Meppen explained that surveyors received 20-30% participation from those contacted and District cities were surveyed in proportion to their population.

Director's Report

Mr. Nathan Rich directed board members' attention to the Economic Development Brochure attached to the board information. Mr. Rich explained that the State of Utah has produced a brochure highlighting various renewable energy producers within the state. A picture of the waste to energy facility is prominent on the most recent brochure.

Mr. Rich also discussed the Hill Air Force Base Energy Forum, held April 22, 2009 and attended by Mr. John Watson, Plant Manager and Mr. Rich. Mr. Rich reminded board members of the District's role in supporting Hill Air Force Base, specifically regarding renewable energy.

Mr. Rich presented operations reports for February, March, and April 2009. He discussed the downturn in overall availability of the waste to energy facility due to a minor shut down of both units for necessary repairs. He also reported on the sale of landfill gas. Gas sales are up due to the installation of an additional engine on HAFB and expansion of the landfill gas collection system.

The District recently completed a traffic study to identify ways to improve traffic flow at landfill facilities and plan for proper location of facility improvements. Installation of a new four-way intersection and paving of new access lanes to the green waste area and give-and-take are improvements planned for this fall.

Other planned improvements at the landfill include the construction of a recycle drop off center. Conceptually this center would be an enclosed building containing containers for source separated recyclables. The simple building would also contain a baler and floor space for short term indoor storage of baled recyclables. The HHW facility would also be relocated to this area. The existing HHW area would be converted to an improved give-and-take.

Staff plans to visit a similar site within the next month to learn from the operators and fine tune a design. This type of facility could also serve as a model for additional customer service facilities planned for south Davis County. Mr. Rich noted that a recycling center could stand alone or enhance city curbside recycling programs.

In response to a question, Mr. Rich estimated that the cost to build a recycling center would be approximately \$600,000, including engineering fees but excluding the cost of property. He suggested that an acre or an acre and a half would be adequate for building a recycling center.

Mayor Shanna Schaefermeyer asked where the recyclables would be sold and whether the District should be in the commodities market.

Mr. Rich explained that currently the recyclables are not worth much but he was hopeful that as markets rebound, the District would produce a baled commodity of recyclables from a steady waste stream, which could be sold to area recyclers. Selling to recyclers would avoid directly competing with them in the commodities market. He added if the market rebounds sufficiently then facilities could potentially cover their operational costs.

Councilmember Rich Earnshaw asked if the recycling center would be built adjacent to a South Davis Transfer Station.

Mr. Rich said yes.

In response to an additional question by Mr. Earnshaw, Mr. Rich reported that the property deeded to the District by Bountiful City, next to the Bountiful Landfill does not appear to be a viable option for a South Davis Transfer Station. The property is an island within the Legacy Preserve and access is an issue.

Further discussion included, the agreement with Bountiful City to accept green waste from District residents (a great benefit to residents of at the southern portion of the county), combining a transfer station and recycling center at one location, the possibility of placing more but smaller recycling centers around the county, possibly adjacent to city shops, and the possibility of building recycling centers but tabling plans for a transfer station.

Mr. Rich reported on design of a temporary cover at the landfill, which is in the final stages of engineering. Installation is planned for September or October of this year. The cover will help control odors and assist in the capture of additional landfill gas.

Fruit Heights City has been working with the District on a pilot curbside green waste collection and recycling program. On April 21, 2009, the city voted to implement a program after allowing ample opportunity for residents to opt-out. The city will be mailing a postcard to residents to ensure everyone has had the opportunity to opt-out if they so desire. Depending upon participation, the program could begin as early as June. The program will cost residents \$6 per month; waste containers may be used for regular garbage during winter months.

Currently proposed Federal legislation that would set a Renewable Portfolio Standard does not include Waste-to-Energy within the definition of renewable energy. Continued operation and/or expansion of the waste to energy facility, in support of HAFB, will be directly impacted by this legislation. The District has been working with several industry groups to lobby congress for specific inclusion of waste to energy within the definition of renewable energy. Your help in this effort is much appreciated.

The North American Waste To Energy Conference, May 18-20, 2009, in Chantilly, Virginia will be attended by Chairman Petroff, Mr. Rich, and Mr. Watson. A visit to a waste to energy facility in Lancaster, County will follow the conference.

Committee Meetings are next scheduled for May 26 and 27, 2009. A board meeting will be held June 3, 2009.

Other Business

There was no additional business.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:22 p.m.


Commissioner John Petroff, Board Chair


Nathan Rich, Executive Director